1. Can funds be used to augment/expand existing programming, such as afterschool or community center programming?

**Yes; as the RFP states:**

***Awarded funding may not supplant existing funding. However, the funds can be used to augment and/or expand an existing program.***

1. Are there are expectations or general guidelines regarding the number of youth to be served based on funding allocation (i.e. is there a desired cost per participant range?).

**There is no desired cost per participant range, however, we expect that your budget and accompanying budget narrative will outline costs that are reasonable for the program as a whole, and per participant.**

1. In addition to enrollment, are there any specific outcomes we would be expected to track or benchmarks we would be expected to meet?

**As the RFP states:**

***At a minimum, applicants will be expected to report on metrics in the following areas each quarter: (i) type of services provided, (ii) number of clients served, (iii) demographics, (iv) a narrative summary of activities during the reporting period.***

**and**

***Appendix 1 provides an example of these deliverables. Applicants may add any other deliverables relevant to your program.***

**Therefore, we expect that in addition to the minimum requirements, your proposal will outline any additional outcomes and benchmarks you expect to achieve with your program.**

1. Does the 15 page limit apply only to C. Program Narrative, or also include D and E, Organizational Capacity and Organizational Experience?

***The 15 page limit does include all three sections: Program Narrative, Organizational Capacity, and Organizational Experience.***

1. The funding states it will be no more than $50,000 per year, for 2 years of funding. I am wondering if that means totaling funding is $100,000 over two years. Also, if my organization was interested in partnering with another organization for a combined project, would each organization be eligible for the full funding amount or will the funding be split between the two orgs?

**You can apply for up to two years at a maximum of $50,000 per year for a total award amount of a maximum of $100,000.**

**If you choose to partner with another organization, that second organization would be considered a sub-contractor on your program. Funding provided is only up to $100,000 *per program*, therefore the total maximum amount allowed for the program would be $100,000.**

1. To whom it may concern the RFP has the following requirements for a provider. We don’t see anything in here that would prevent or restrict a religious intuition ie a congregation or a church form applying as long as it fit those criteria.  We just wanted to confirm that is the case before we spent time on a proposal.

**There are no restrictions on religious organizations applying provided they meet all of the other requirements.**

1. Please clarify what is meant by the requirement for the provider Item C Page 4 Bullet Item number 4 “**Has obtained and maintained in good standing all licenses and registrations necessary to operate as a tax-exempt organization in the State of NY.** (Please clarify exactly what you are requesting and what specifically should we supply you with. Thank You very much).

**The type of licensing and registrations required depends on what is required by NY State. For example, if you are an educational institution, we expect that all licenses and registrations required by the NY State Department of Education are in place for your organization. In addition, it is critical that you also provided us with your IRS 501©3 designation paperwork. Please refer to Appendix 5 in the RFP “Checklist” for examples of required documents.**

1. Please clarify what is meant by the requirement for Organizational Capacity starting on page 9 Item number 9. Please describe the Type(s) of liability insurance your organization carries. Please clarify exact what you would like us to produce for you to satisfy this requirement. Thank You very much.

**The type and amount of liability insurance is wholly dependent on the type of program you propose. We expect that the type and amount of insurance will fully cover you in the event of any mishap. Please refer to Appendix 5 in the RFP “Checklist” for examples of required documents. We expect that you will provide us with all applicable insurance documents.**

1. The NYPD forwarded the information to apply for my youth program "Job Interviewing Strategies For Teens" workshop, but it looks like you have to be a nonprofit to apply.  Is that correct? Also, are there any other options for those of us with youth programs who do not have a nonprofit? Thanks.

**Yes. You must be a nonprofit to be eligible for this funding. At this time, QDA does not have any additional funding sources available for organizations that are not designated a nonprofit. But we suggest that you continue to monitor our website for future funding opportunities.**

1. Once you are awarded the RFP, when is the projected date of the commencement for the project.

**As the addendum to the RFP states the projected award announcement date is on or about October 22, 2021. We anticipate that the contract start date will be shortly thereafter, on or about November 1, 2021.**

1. How is the project progress evaluated for the two years?

**We anticipate that the program will be evaluated at a minimum on an annual basis. The evaluation will be based upon your original proposal, which should include your program description. As the proposal states:**

***At a minimum, applicants will be expected to report on metrics in the following areas each quarter: (i) type of services provided, (ii) number of clients served, (iii) demographics, (iv) a narrative summary of activities during the reporting period.***

***Funded applicants will be required to submit deliverables to QDA on a quarterly basis throughout the contract period. Appendix 1 provides an example of these deliverables. Applicants may add any other deliverables relevant to your program.***

**In addition, in order to ensure that you are performing the services listed in the proposal scope of services, timeline and budget, QDA reserves the right to perform a fiscal audit and request copies of any and all bids received, bills or invoices, receipts for goods purchased, and such other proof of payment and receipt of goods or services purchased under the contract.**

1. Page 5 - applications should indicate the neighborhood(s) they plan on serving. Applicants may apply to serve more than one service area but must complete and submit a separate proposal for each program location. Can we submit multiple applications for the annually $50k.?

**You can submit more than one application, but only one application for each service area. So, for example, you can submit one proposal for the annual $50,000 for Far Rockaway, and one proposal for the annual $50,000 for Jamaica. The two proposals will be evaluated separately and if funded be considered two separate programs.**

1. We designed our model and timeline with the understanding awards would be issued by the end of August and contracts would commence September 1st, per the RFP. With the deadline extension, will awards be announced at a later date (I assume at least 2 months later than projected)? If so, would that not necessitate all applicants revise their applications?

**The revised deadline and program dates *may* necessitate applicants revise their applications. It all depends on the program. For some the start date is irrelevant. We will not hold proposers who submitted their proposal by the original deadline date of August 2, 2021 responsible for meeting the timelines originally proposed. The new award announcement date is on or about October 22, 2021 with an anticipated program start date of November 1, 2021. At that time, if necessary, we will ask for an updated timeline.**