



DISTRICT ATTORNEY QUEENS COUNTY
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RICHARD A. BROWN
DISTRICT ATTORNEY

FINAL DRAFT
(Amended)

FALL CLASS OF 2012
TRAINING PROGRAM

TUESDAY, SEPTEMBER 4, 2012
(Location: Third Floor Conference Room)

9:00 - 9:30 a.m.

Breakfast and Introduction to the Training Program

Speakers: Kevin M. Duddy, Director of Trial Advocacy
Jennifer L. Naiburg, Deputy Director of Trial Advocacy

9:30 - 10:00 a.m.

Personnel/Administration & Health Benefits

Speakers: Marianne F. Fernandez- LaGuer, Personnel Director
Rose M. Mitchell, Assistant Personnel Director

10:00 - 10:30 a.m.

Loan Forgiveness Programs!

Speaker: Naomi K. Schneidmill, ADA, Kew Gardens II Trial Bureau

10:30 - 10:45 a.m.

Address by Chief Assistant District Attorney John M. Ryan

10:45 - 11:30 a.m.

Swearing in Ceremony and address by District Attorney Richard A. Brown
Photographs - Individual and class photos with the District Attorney

11:30a.m. - 12:00 p.m.

The Major Crimes Division

Speaker: Charles A. Testagrossa, Executive Assistant District Attorney
Major Crimes Division

12:15 - 12:30 p.m.

The Investigations Division

Speakers: Peter A. Crusco, Executive A.D.A. Investigations Division
Linda M. Cantoni, Deputy Executive A.D.A. Investigations
Division

12:45 - 1:00 p.m.

The Communications Office

Speakers: Kevin R. Ryan, Director, Office of Communications
Helen M. Peterson, Deputy Director Office of Communications

2:00 - 3:00 p.m.

Overview of the Criminal Justice System

Speaker: Jennifer L. Naiburg, Deputy Director of Trial Advocacy

Category: Professional Practice

3:00 - 3:50

Detective Services, Office Security and Witness Security and Advocacy

Speakers: Lawrence J. Festa, Chief Investigator, QDA Detective Bureau
Albert D. Velardi, Deputy Chief Investigator QDA Detective
Bureau
John M. Zanfardino, Captain, NYPD/QDA Squad
Natasha Morales, Director, Crime Victim Advocate Program

4:00 - 5:00

Professionalism and the Bench

Speaker: Robert J. Masters, Deputy Executive ADA, Trial Division

Category: Ethics

WEDNESDAY, SEPTEMBER 5, 2012

(Location: 3rd Floor Conference Room)

9:00 - 9:30 a.m.

Address of the Administrative Justice of the Supreme Court

Speaker: Hon. Fernando Camacho

9:30 - 10:15

The Trial Division

Speaker: James C. Quinn, Senior Executive A.D.A., Trial Division

10:15 - 10:30 p.m.

The Legal Affairs Division

Speaker: John M. Castellano, D.E.A.D.A., Legal Affairs Division

10:30 a.m.- 11:45 a.m.

The Professional Workplace: Avoiding Sexual Harassment

Speaker: Jennifer L. Naiburg, Deputy EEO Officer

Category: Ethics & Professionalism

11:45 a.m. - 1:00 p.m.

Criminal Court Paperwork

Speakers: George J. Farrugia, Supervisor, Criminal Court Bureau

Gabriel Mendoza, ADA, Criminal Court Bureau

Courtney Charles, ADA, Criminal Court Bureau

Category: Professional Practice

2:00 p.m. - 3:30 p.m.

Plea Negotiations

Speakers: Jennifer L. Naiburg, Deputy Director of Trial Advocacy

Eric Rosenbaum, Chief, DNA Unit

Category: Professional Practice

3:30 - 5:00 p.m.

Special Prosecutions

Speaker: Jesse J. Sligh, Executive Assistant District Attorney, Special Prosecutions

THURSDAY, SEPTEMBER 6, 2012

(Location: 3rd Floor Conference Room)

9:00 - 10:00 a.m.

Role of the Prosecutor

Speaker: Daniel A. Saunders, Deputy Executive, Major Crimes

Category: Ethics & Professionalism

10:00 - 10:50 a.m.

The Ethical Prosecutor (Discussion)

Speakers: Kevin M. Duddy, Director of Trial Advocacy

Jennifer L. Naiburg, Deputy Director of Trial Advocacy

Category: Ethics & Professionalism

11:00 - 12:30 p.m.

The Penal Law

Speaker: Jennifer Naiburg, Deputy Director of Trial Advocacy

Category: Professional Practice

12:30 - 1:00 p.m.

Introduction to Computer Applications

Speaker: Evan Gotlob, ADA, Criminal Court Bureau

2:00 - 3:50 p.m.

Intake Procedures & Notice Requirements

Speaker: Susan M. Kane, Deputy Bureau Chief, Intake Bureau

Category: Law Practice Management

4:00 - 5:00

Address of the Chief Judge of the Criminal Court

Speaker: Hon. Deborah Stevens Modica

FRIDAY, SEPTEMBER 7, 2012

9:00 a.m. - 10:30 a.m.

Tour of the Queens DA's Office Bureaus and Facilities

Tour Guide: ADA Franchesca Fernandez, Narcotics Trial Bureau

All meet in the 3rd Floor Conference Room. Tour will end in 80-02 Moot Courtroom.

(Location: Frank D. O'Connor Moot Courtroom)

10:30 - 11:45 a.m.

The Language of Criminal Court

Speaker: Kevin M. Duddy, Director of Trial Advocacy

Category: Professional Practice

12:00a.m. - 12:30 p.m.

Introduction to Administration Division and District Attorney's Counsel

Speakers: Lois M. Raff, Counsel to the District Attorney

Eileen M. Sullivan, Executive A.D.A., Administration

(Location: 3rd Floor Conference Room)

2:00 - 3:00 p.m.

Prosecuting Special Victim Cases

Speaker: Marjory D. Fisher, Chief, Special Victims Bureau

3:00 p.m. - 4:45 p.m.

Tour of Central Booking

Trip Director: Supervisor TBA, Intake Bureau

MONDAY, SEPTEMBER 10, 2012

(Location: Frank D. O'Connor Moot Courtroom)

9:00 a.m. - 10:30 a.m.

Alternative Sentencing

Speakers: Douglas L. Knight, Director of Alternative Sentencing

Kevin M. Duddy, Director of Trial Advocacy

Category: Professional Practice

10:30 a.m. - 2:30 p.m.

Trip to Samaritan Village in Richmond Hill.

Trip Director: Douglas L. Knight, Director of Alternative Sentencing

3:00 p.m. - 4:45 p.m.

The Search of a Person

Speaker: Peter A. Crusco, Executive A.D.A. Investigations Division

Category: Professional Practice

TUESDAY, SEPTEMBER 11, 2012

(Location: Third Floor Conference Room)

9:00 a.m. - 1:00 p.m.

How to Handle an All-Purpose Part

Speaker: Joan I. Ritter, Chief, Criminal Court Bureau

Category: Law Practice Management

(Location: Frank D. O'Connor Moot Courtroom)

2:00 p.m.- 4:00 p.m.

D.W.I. Training

Speaker: Kimberly A. Affronti, Deputy Chief Criminal Court Bureau

Evan Gotlob, ADA Criminal Court Bureau

Category: Professional Practice

4:00p.m - 5:00 p.m.

Reading Rap Sheets

Speakers: Susan Kane, Deputy Chief, Intake Bureau

Joshua Mandell, Deputy Chief, Intake Bureau

Category: Skills

WEDNESDAY, SEPTEMBER 12, 2012

REPORT TO INTAKE BUREAU

THURSDAY, SEPTEMBER 13, 2012

REPORT TO INTAKE BUREAU

FRIDAY, SEPTEMBER 14, 2012

REPORT TO INTAKE BUREAU

MONDAY, SEPTEMBER 17, 2012

Rosh Hashanah - All who are not observing the holiday will report to Intake

TUESDAY, SEPTEMBER 18, 2012

REPORT TO INTAKE BUREAU

WEDNESDAY, SEPTEMBER 19, 2012

(Location: Queens County Family Justice Center)

9:00 a.m. - 11:30 p.m.

Domestic Violence Training - Part I

Speaker: Scott E. Kessler, Chief, Domestic Violence Bureau

Category: Skills

11:40 p.m. - 1:00 p.m.

Overview of Domestic Violence Cases

Speaker: TBA, (Representative from Safe Horizons)

Category: Professional Practice

2:00 p.m. - 5:00 p.m.

Domestic Violence Training - Part II

Speaker: Scott E. Kessler, Chief, Domestic Violence Bureau

Category: Professional Practice

THURSDAY, SEPTEMBER 20, 2012

(Location: Frank D. O'Connor Moot Courtroom)

9:00 a.m. - 10:00 a.m.

Basic Criminal Law and Procedure (Lecture)

Speaker: Kevin M. Duddy, Director of Trial Advocacy

Category: Professional Practice

10:00 a.m. - 11:20 a.m.

The Prosecutors' Responsibility under Brady & Rosario

Speaker: Linda Cantoni, Deputy Exec. ADA Investigations Division

Category: Ethics & Professionalism

11:30 a.m. - 12:15 p.m.

Introduction to the New York Prosecutor's Training Institute

Speaker: Susan Valle

Executive Director of NYPTI

12:30 p.m. - 2:00 p.m.

Lunch with the ADAs (3d Fl conf. room) (Hosts: Samantha Alessi, Briana Heymann and Michael Vanunu)

2:00 p.m. - 4:30 p.m.

Witness Interview Workshop

**Speakers: Kevin M. Duddy, Director of Trial Advocacy
Jennifer L. Naiburg, Deputy Director of Trial Advocacy
Mark Misorek, ADA, CCMCB
Timothy Regan, Kew Gardens II Trial Bureau
Category: Skills***

FRIDAY, SEPTEMBER 21, 2012

Visit to Riker's Island Correctional Facility

Trip Director: George Farrugia, Supervisor, Criminal Court Bureau

Bus leaves at 9:00 a.m. from in front of the Family Justice Center lot

2:00 - 5:00 p.m.

(Location: AR-1)

Observations in Arraignments

MONDAY, SEPTEMBER 24, 2012

(Location: Frank D. O'Connor Moot Courtroom)

9:00 a.m - 10:15 a.m.

The Prosecutor's Discovery Obligations

Speaker: Kevin M. Duddy, Director of Trial Advocacy

Category: Ethics and Professionalism

10:30 - 1:00 p.m.

Arraignment Workshop (Part 1)

**Group Leaders: Laura M. Henigman, Chief, Intake Bureau
George J. Farrugia, Supervisor, Criminal Court Bureau**

Category: Skills

2:00p.m. - 5:00 p.m.

Arraignment Workshop (Part 2)

**Group Leaders: Laura M. Henigman, Chief, Intake Bureau
George J. Farrugia, Supervisor, Criminal Court Bureau**

Category: Skills*

TUESDAY, SEPTEMBER 25, 2012

(Location: Frank D. O'Connor Moot Courtroom)

9:00 a.m. - 11:15 a.m.

Suppression Hearings

Speaker: Jennifer L. Naiburg, Deputy Director of Trial Advocacy

Category: Professional Practice

11:30 a.m. - 1:00 p.m.

Basic Criminal Law and Procedure (Competition)

Speaker: Kevin M. Duddy, Director of Trial Advocacy

Category: Professional Practice

Yom Kippur holiday begins at sundown

All who are not observing the holiday will report to Intake

WEDNESDAY, SEPTEMBER 26, 2012

Yom Kippur - All who are not observing the holiday will report to Intake

THURSDAY, SEPTEMBER 27, 2012

(Location: Frank D. O'Connor Moot Courtroom)

9:30 a.m. - 12:50 p.m.

Mock Arraignments presided over by Hon. Deborah Stevens Modica

Supervisors: Kevin M. Duddy, Director of Trial Advocacy

Robert J. Hanophy Deputy Chief, CCMCB

Laurie Petersen, Law Secretary to Judge Modica

Category: Skills*

2:00 - 4:30 P.M.

Hearing Prep Workshop

Speakers: Kevin M. Duddy, Director of Trial Advocacy

Jennifer L. Naiburg, Deputy Director of Trial Advocacy

John W. Kosinski, Chief, Vehicular Homicide Unit

Category: Skills

FRIDAY, SEPTEMBER 28, 2012

9:00 A.M. (*Bus leaves 125-01 Queens Blvd. at 8:15 a.m.*)

Instruction at NYPD Firearms Training Facility, Rodman's Neck

Directors: Naomi Schneidmill, ADA Kew Gardens II Trial Bureau
Carly Vollero, ADA Kew Gardens II Trial Bureau

MONDAY, OCTOBER 1, 2012

(Location: Frank D. O'Connor Moot Courtroom)

9:00 a.m. - 1:00 p.m.

Mock Suppression Hearings

Presided over by:

Charles Testagrossa, Executive ADA Major Crimes Division

James C. Quinn, Executive ADA Trial Division

Daniel Saunders, Deputy Executive ADA, Major Crimes Division

Category: Skills*

2:00p.m. - 3:00 p.m.

The Office of the Chief Medical Examiner - Introductory Lecture

Speaker: Dr. Corinne Ambrosi, Deputy Chief Medical Examiner

TUESDAY, OCTOBER 2, 2012

(Location: Third Floor Conference Room)

9:00 a.m. - 9:45 a.m.

Adversaries, Not Enemies: The Defense Attorney's Perspective

Speakers: (to be announced)

10:00 - 12:00 noon

Prosecuting Cases Effectively in the Nation's Most Diverse County

Speakers: Jennifer L. Naiburg, Deputy Director of Trial Advocacy
Community Police Officers (To be announced)

12:00 p.m. - 1:00 p.m.

Complete and submit all evaluations

1:00 p.m. - 2:00 p.m. *Luncheon with the Supervisory Staff to be held in honor of the Fall Class of 2011*

WEDNESDAY, OCTOBER 3, 2011

Medical Examiner's Office Tour (small group)

All others report to permanent assignments

2:00 PM *Ride-Along program. QDA detectives will escort you to your designated precincts for the "4-12 tour".*

THURSDAY, OCTOBER 4, 2011

Medical Examiner's Office Tour (small group)

All others report to permanent assignments

FRIDAY, OCTOBER 5, 2011

Bus Tour of Queens

(Bus leaves 125-01 Queens Blvd at 9:00 a.m.)

Trip Directors: Daniel M. Sullivan, Chief, Kew Gardens II Trial Bureau

John W. Kosinski, Chief, Vehicular Homicide Unit

TUESDAY, OCTOBER 9, 2012

Medical Examiner's Office Tour (small group)

All others report to permanent assignments

This transitional continuing legal course has been approved in accordance with the requirements of the Continuing Legal Education Board for a maximum of **46.5** credit hours*, of which **7.5** credit hours can be applied toward the *Ethics and Professionalism* requirement, **22.5** credit hours can be applied in the *Professional Practice* category, **6.5** credit hours can be applied in the *Law Practice Management* category, and **10** credit hours can be applied in the *Skills* category.

*You may notice that the total number of hours for the sessions exceeds the total number of hours awarded. Four of the sessions for which credit may be awarded are actually performance based training (witness interviews, mock hearings, arraignment workshop II and mock arraignments). Due to special rules of the CLE Board regarding such programs, credit will be awarded only to the instructors who participate in these sessions. Despite the unavailability of credit to students in these sessions, the remainder of the program will provide all members of the class with more hours than the CLE Rules and Regulations allow to be applied to any reporting cycle and carried over into the next.