



DISTRICT ATTORNEY QUEENS COUNTY
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9-14 "Final" version

RICHARD A. BROWN
DISTRICT ATTORNEY

FALL CLASS OF 2011
TRAINING PROGRAM

TUESDAY, SEPTEMBER 6, 2011
(Location: Third Floor Conference Room)

9:00 - 9:30 a.m.

Breakfast for the new class and introduction to the Training Program

Speakers: Kevin M. Duddy, Director of Trial Advocacy
Jennifer L. Naiburg, Deputy Director of Trial Advocacy

9:30 - 10:00 a.m.

Personnel/Administration & Health Benefits

Speakers: Marianne F. Fernandez- LaGuer, Personnel Director
Rose M. Mitchell, Assistant Personnel Director

10:00 - 10:30 a.m.

Loan Forgiveness Programs!

Speaker: Naomi K. Schneidmill, ADA, Kew Gardens II Trial Bureau

10:30 - 10:45 a.m.

Address by Chief Assistant District Attorney John M. Ryan

10:45 - 11:30 a.m.

Swearing in Ceremony and address by District Attorney Richard A. Brown
Photographs - Individual, class and photos with the District Attorney

11:30 - 11:45 a.m.

The Major Crimes Division

Speaker: Charles A. Testagrossa, Executive Assistant District Attorney
Major Crimes Division

11:45 - 12:00 p.m.

The Legal Affairs Division

Speakers: Gary S. Fidel, Executive A.D.A., Legal Affairs Division
Division

12:15 - 12:30 p.m.

The Investigations Division

Speakers: Peter A. Crusco, Executive A.D.A. Investigations Division
Linda M. Cantoni, Deputy Executive A.D.A. Investigations
Division

12:45 - 1:00 p.m.

The Communications Office

Speakers: Kevin R. Ryan, Director, Office of Communications
Helen M. Peterson, Deputy Director Office of Communications

2:00 - 3:00 p.m.

Overview of the Criminal Justice System

Speaker: Jennifer L. Naiburg, Deputy Director of Trial Advocacy

Category: Professional Practice

3:00 - 3:50

Professionalism and the Bench

Speaker: Robert J. Masters, Deputy Executive ADA, Trial Division

Category: Ethics

4:00 - 5:00

Detective Services, Office Security and Witness Security and Advocacy

Speakers: Lawrence J. Festa, Chief Investigator, QDA Detective Bureau
John M. Zanfardino, Captain, NYPD/QDA Squad
Jaime M. Cruz, Sr. Investigator, NY State Police, QDA Squad
Craig A. Abruzzo, Lieutenant, QDA Detective Bureau
Natasha Morales, Director, Crime Victim Advocate Program

WEDNESDAY, SEPTEMBER 7, 2011

(Location: 3rd Floor Conference Room)

9:00 - 9:30 a.m.

Address of the Administrative Justice of the Supreme Court

Speaker: Hon. Fernando Camacho

9:30 - 10:15

The Trial Division

Speaker: James C. Quinn, Senior Executive A.D.A., Trial Division

10:30 a.m.- 11:45 a.m.

The Professional Workplace: Avoiding Sexual Harassment

Speaker: Jennifer L. Naiburg, Deputy EEO Officer

Category: Ethics & Professionalism

11:45 a.m. - 1:00 p.m.

Speedy Trial Issues

Speakers: Sharon Y. Brodt, Supervisor, Appeals Bureau

Jennifer L. Naiburg, Deputy Director of Trial Advocacy

Category: Professional Practice

2:00 p.m. - 3:30 p.m.

Criminal Court Paperwork

Speakers: George J. Farrugia, Supervisor, Criminal Court Bureau

ADA s to be determined, Criminal Court Bureau

Category: Professional Practice

3:30 - 5:00 p.m.

Special Prosecutions

Speaker: Jesse J. Sligh, Executive Assistant District Attorney, Special Prosecutions

THURSDAY, SEPTEMBER 8, 2011

(Location: 3rd Floor Conference Room)

9:00 - 10:00 a.m.

Role of the Prosecutor

Speaker: Daniel A. Saunders, Deputy Executive, Major Crimes

Category: Ethics & Professionalism

10:00 - 10:50 a.m.

The Ethical Prosecutor (Discussion)

Speakers: Kevin M. Duddy, Director of Trial Advocacy

Jennifer L. Naiburg, Deputy Director of Trial Advocacy

Category: Ethics & Professionalism

11:00 - 12:00 p.m.

The Penal Law

Speaker: Kevin Duddy, Director of Trial Advocacy

Category: Professional Practice

12:10 - 1:00 p.m.

Reading Rap Sheets

Speakers: Susan Kane, Deputy Chief, Intake Bureau

Joshua Mandell, Deputy Chief, Intake Bureau

Category: Skills

2:00 - 3:50 p.m.

Intake Procedures & Notice Requirements

Speaker: Susan M. Kane, Deputy Bureau Chief, Intake Bureau

Category: Law Practice Management

4:00 - 5:00

Introduction to Computer Applications

Speaker: Dania Hernandez, Supervising Paralegal, All Divisions

FRIDAY, SEPTEMBER 9, 2011

9:00 a.m. - 10:30 a.m.

Tour of the Queens DA's Office Bureaus and Facilities

Tour Guide: ADA Jasmine Chang, GVHCB

All meet in the 3rd Floor Conference Room. Tour will end in 80-02 Moot Courtroom.

(Location: Frank D. O'Connor Moot Courtroom)

10:30 - 11:45 a.m.

The Language of Criminal Court

Speaker: Kevin M. Duddy, Director of Trial Advocacy

Category: Professional Practice

11:45a.m. - 1:00 p.m.

Prosecuting Special Victim Cases

Speaker: Marjory D. Fisher, Chief, Special Victims Bureau

(Location: 3rd Floor Conference Room)

2:15 - 2:45 p.m.

Introduction to Administration Division and District Attorney's Counsel

Speakers: Lois M. Raff, Counsel to the District Attorney

Eileen M. Sullivan, Executive A.D.A., Administration

3:00 p.m. - 4:45 p.m.

Tour of Central Booking

Trip Director: Ann Marie Mullaney, Supervisor, Intake Bureau

MONDAY, SEPTEMBER 12, 2011

REPORT TO INTAKE BUREAU

TUESDAY, SEPTEMBER 13, 2011

REPORT TO INTAKE BUREAU

WEDNESDAY, SEPTEMBER 14, 2011

REPORT TO INTAKE BUREAU

THURSDAY, SEPTEMBER 15, 2011

REPORT TO INTAKE BUREAU

FRIDAY, SEPTEMBER 16, 2011
REPORT TO INTAKE BUREAU

MONDAY, SEPTEMBER 19, 2011

(Location: Frank D. O'Connor Moot Courtroom)

9:00 a.m. - 10:30 a.m.

Alternative Sentencing

**Speakers: Douglas L. Knight, Director of Alternative Sentencing
Kevin M. Duddy, Director of Trial Advocacy**

Category: Professional Practice

10:30 a.m. - 2:30 p.m.

Trip to Samaritan Village in Richmond Hill.

Trip Director: Douglas L. Knight, Director of Alternative Sentencing

3:00 p.m. - 4:45 p.m.

The Search of a Person

Speaker: Peter A. Crusco, Executive A.D.A. Investigations Division

Category: Professional Practice

TUESDAY, SEPTEMBER 20, 2011

(Location: Third Floor Conference Room)

9:00 a.m. - 9:30 a.m.

Address of the Chief Judge of the Criminal Court

Speaker: Hon. Deborah Stevens Modica

9:30 a.m. - 1:00 p.m.

How to Handle an All-Purpose Part

Speaker: Joan I. Ritter, Chief, Criminal Court Bureau

Category: Law Practice Management

(Location: Frank D. O'Connor Moot Courtroom)

2:00 p.m.- 4:30 p.m.

D.W.I. Training

Speaker: Kimberly A. Affronti, Deputy Chief Criminal Court Bureau

Category: Professional Practice

WEDNESDAY, SEPTEMBER 21, 2011
(Location: Queens County Family Justice Center)

9:00 a.m. - 11:30 p.m.

Domestic Violence Training - Part I

Speaker: Scott E. Kessler, Chief, Domestic Violence Bureau

Category: Skills

11:40 p.m. - 1:00 p.m.

Overview of Domestic Violence Cases

Speaker: Leah Zolan, Safe Horizons

Category: Professional Practice

2:00 p.m. - 5:00 p.m.

Domestic Violence Training - Part II

Speaker: Scott E. Kessler, Chief, Domestic Violence Bureau

Category: Professional Practice

THURSDAY, SEPTEMBER 22, 2011

(Location: Frank D. O'Connor Moot Courtroom)

9:00 a.m. - 10:00 a.m.

Basic Criminal Law and Procedure (Lecture)

Speaker: Kevin M. Duddy, Director of Trial Advocacy

Category: Professional Practice

10:00 a.m. - 11:20 a.m.

The Prosecutors' Responsibility under Brady & Rosario

Speaker: Linda Cantoni, Deputy Exec. ADA Investigations Division

Category: Ethics & Professionalism

(Location: Third Floor Conference Room)

11:30 a.m. - 12:15 p.m.

Introduction to the New York Prosecutor's Training Institute

Speaker: Susan Valle
Executive Director of NYPTI

12:15 p.m. - 2:00 p.m.

Lunch with the ADAs (3d Fl conf. room) (Hosts: ADAs To Be Announced)

2:00 p.m. - 4:30 p.m.

Witness Interview Workshop

**Speakers: Kevin M. Duddy, Director of Trial Advocacy
Jennifer L. Naiburg, Deputy Director of Trial Advocacy
Aisha Greene, ADA, Narcotics Trial Bureau
Timothy Regan, Kew Gardens II Trial Bureau
Category: Skills**

FRIDAY, SEPTEMBER 23, 2011

Visit to Riker's Island Correctional Facility

Trip Director: Naomi Schneidmill

Bus leaves at 9:00 a.m. from in front of the Family Justice Center lot

MONDAY, SEPTEMBER 26, 2011

(Location: Frank D. O'Connor Moot Courtroom)

9:00 a.m - 10:15 a.m.

The Prosecutor's Discovery Obligations

Speaker: Kevin M. Duddy, Director of Trial Advocacy

Category: Ethics and Professionalism

10:30 - 1:00 p.m.

Arraignment Workshop (Part 1)

Group Leaders: Laura M. Henigman, Chief, Intake Bureau

George J. Farrugia, Supervisor, Criminal Court Bureau

Category: Skills

2:00p.m. - 5:00 p.m.

Arraignment Workshop (Part 2)

Group Leaders: Laura M. Henigman, Chief, Intake Bureau

George J. Farrugia, Supervisor, Criminal Court Bureau

Category: Skills

TUESDAY, SEPTEMBER 27, 2011

(Location: Third Floor Conference Room)

9:00 a.m. - 10:30 a.m.

Basic Criminal Law and Procedure (Competition)

Speaker: Kevin M. Duddy, Director of Trial Advocacy

Category: Professional Practice

10:45 a.m.- 1:00 p.m.

(Location: AR-1)

Observations in Arraignments

2:00p.m. - 3:00 p.m.

The Office of the Chief Medical Examiner - Introductory Lecture

Speaker: Dr. Corinne Ambrosi, Deputy Chief Medical Examiner

3:00p.m. - 5:00 p.m.

Suppression Hearings

Speaker: Jennifer L. Naiburg, Deputy Director of Trial Advocacy

Category: Professional Practice

WEDNESDAY, SEPTEMBER 28, 2011

9:00 A.M. (*Bus leaves 125-01 Queens Blvd. at 8:15 a.m.*)

Instruction at NYPD Firearms Training Facility, Rodman's Neck

Trip Director: Carmencita Gutierrez, Deputy Chief, Integrity Bureau

ROSH HASHANA HOLIDAY BEGINS AT SUNDOWN

THOSE NOT OBSERVING THE HOLIDAY REPORT TO INTAKE BUREAU

AFTER RETURN FROM TRIP

THURSDAY, SEPTEMBER 29, 2011

ROSH HASHANA HOLIDAY OBSERVED

THOSE NOT OBSERVING THE HOLIDAY REPORT TO INTAKE BUREAU

FRIDAY, SEPTEMBER 30, 2011

REPORT TO INTAKE BUREAU

MONDAY, OCTOBER 3, 2011

(Location: Frank D. O'Connor Moot Courtroom)

9:30 a.m. - 12:50 p.m.

Mock Arraignments presided over by Hon. Robert C. McGann*

**Supervisors: Kevin M. Duddy, Director of Trial Advocacy
Robert J. Hanophy Deputy Chief, CCMCB
Robert J. Ferino, Deputy Chief, Narcotics Trial Bureau**

Category: Skills

2:00 - 4:30 P.M.

Hearing Prep Workshop

**Speakers: Kevin M. Duddy, Director of Trial Advocacy
Jennifer L. Naiburg, Deputy Director of Trial Advocacy
John W. Kosinski, Chief, Vehicular Homicide Unit**

Category: Skills

TUESDAY, OCTOBER 4, 2011

(Location: Frank D. O'Connor Moot Courtroom)

9:00 a.m. - 1:00 p.m.

Mock Suppression Hearings*

Presided over by:

Charles Testagrossa, Executive ADA Major Crimes Division

James C. Quinn, Executive ADA Trial Division

Daniel Saunders, Deputy Executive ADA, Major Crimes Division

Category: Skills

2:00 -4:30

Mock Suppression Hearings*

Presided over by:

Charles Testagrossa, Executive ADA Major Crimes Division

James C. Quinn, Executive ADA Trial Division

Daniel Saunders, Deputy Executive ADA, Major Crimes Division

Category: Skills

WEDNESDAY, OCTOBER 5, 2011

(Location: Third Floor Conference Room)

9:00 a.m. - 9:45 a.m.

Adversaries, Not Enemies: The Defense Attorney's Perspective

Speakers: (to be announced)

10:00 - 12:00 noon

Prosecuting Cases Effectively in the Nation's Most Diverse County

Speakers: Jennifer L. Naiburg, Deputy Director of Trial Advocacy

Community Police Officers (To be announced)

12:00 p.m. - 1:00 p.m.

Complete and submit all evaluations

1:00 p.m. - 2:00 p.m. *Luncheon with the Supervisory Staff to be held in honor of the Fall Class of 2011*

THURSDAY, OCTOBER 6, 2011

Bus Tour of Queens

(Bus leaves 125-01 Queens Blvd at 9:00 a.m.)

Trip Directors: Daniel M. Sullivan, Chief, Kew Gardens II Trial Bureau
John W. Kosinski, Chief, Vehicular Homicide Unit

FRIDAY, OCTOBER 7, 2011

YOM KIPPUR HOLIDAY OBSERVED

Medical Examiner's Office Tour (small group)

All others report to permanent assignments

TUESDAY, OCTOBER 11, 2011 - FRIDAY, OCTOBER 14, 2011

Medical Examiner's Office Tour (small group)

All others report to permanent assignments

This transitional continuing legal course has been approved in accordance with the requirements of the Continuing Legal Education Board for a maximum of **54.5** credit hours*, of which **7.5** credit hours can be applied toward the *Ethics and Professionalism* requirement, **24** credit hours can be applied toward the *Professional Practice* requirement, **6** credit hours can be applied toward the *Law Practice Management* requirement, and **17** credit hours can be applied toward the *Skills* requirement.

*You may notice that the total number of hours for the sessions exceeds the total number of hours awarded. Two of the sessions for which credit may be awarded are actually performance based training (mock hearings and mock arraignments). Due to special rules promulgated by the CLE Board regarding such programs, credit will be awarded only to the instructors who participate in these sessions. Despite our decision to deny credit to students in these sessions, the remainder of the program will provide all members of the class with more hours than the CLE Rules and Regulations allow to be applied to any reporting cycle and carried over into the next.